Role: Societies Development Lead

Department: SU Societies

Duties and Responsibilities:
- Along with the Activities Officer, lead on the internal development of the Societies area
- Work with individual committees to establish trends and collect feedback on how the area can be improved
- Meet with the Activities Officer on a weekly basis
- Primary contact point for Societies Feedback
- Administer the Society Spotlight and encourage societies to submit their events
- Collaborate with Societies Executive Committee and work with the Activities Officer on developing all Societies

Time Commitment:
Minimum 4 hours per week

Supported By:
Activities Officer, Societies Executive Committee and SU Staff

Benefits:
- Develop the Societies area for all students
- Enhance your CV
- Gain leadership experience
- Enhance your personal development

Opportunity:
- Engage members of the society with community activities.
- To develop new events/projects for Society's area
- To ensure the Executive Committee fulfil their duties as a team

Training and Support:
You'll be supported by the Activities Officer and all SU Staff, as well as being provided with relevant training

Useful previous experience/skills needed:
- Participation in previous society activities
- Organisation and enthusiasm
- Innovative and confident with problem solving
- Good inter-personal and delegation skills

Skills Gained: Participating in this opportunity will enable you to develop and practice the following skills (marked ✓)

Written Communication	✓	Teamwork	✓	Financial Management	✓
Verbal Communication	✓	Time Management	✓	Organisation/Planning	✓
Delegation	✓	People Management	✓	Marketing	✓
Decision Making	✓	Negotiation	✓		

For further info contact: Activities Officer
suactivities@bath.ac.uk
01225 383667 / 01225 384860

Website: http://www.bathstudent.com/socs/exec