

Committee:	Operations Committee
Location:	President's Office
Date & Time:	Tuesday 21 August 2018 at 9.00 a.m

Present:	
Andrew McLaughlin	Chief Executive (Chair)
Eve Alcock	President
Jack Kitchen	Education Officer
Alisha Lobo	Community Officer
Jiani Zhou	Postgraduate Officer
Kimberley Pickett-McAtnackney	Activities Officer
Andy Galloway	Sport Officer (joined the meeting under item 6)

In attendance:	
Gregory Noakes	Governance & Executive Support Manager (Clerk)
Charlie Slack	Student Voice Manager
Helen Freeman	Marketing Manager
Emma Quixley	Community & Advice Manager

1. Apologies for absence

Name	Reason	Accepted
Mandy Wilson-Garner	Annual Leave	Yes

2. Notice of any other business

The following item was identified for discussion under any other business:

- 1) Microwave

3. Declaration of conflict of interest

Committee members were reminded to declare any conflict of interest if it arose during the course of the meeting.

4. Minutes of the previous meetings

The minutes of the previous meeting were approved and signed by the chair.

5. Matters arising from previous meeting

Item number	Action	Outcome
5	Continue discussion with the University around student suicides.	Chief Executive arranged meeting with Peter Lambert to discuss.
5	Respond to the Edge consultation	Activities Officer reported that this had not been actioned as Edge appeared to have made a decision on the matter.
5	Meet to discuss Union processes further.	Community & Advice Manager, Community Officer and

		Deputy Chief Executive had met to discuss Union processes around harassment further. Another meeting has been arranged for the 13 th September.
8	Arrange meeting with George Brown, Equality & diversity Manager, for when they return from holiday.	The Community Officer reported that they had raised their concerns around the University reporting & support tool with the Anti-Harassment Campaign Manager. This issue would be further discussed at the meeting arranged for the 13 th September.

6. Representation and planning

(The Sport Officer joined the meeting at this point)

The Student Voice Manager shared and went through the student voice report with the committee.

7. Priority communications

The Marketing Manager noted there were no major changes to report.

The officers were encouraged to consider planning content to publish at the start of term.

8. Reputational risk

The President raised the recent deal made between Nestle and Starbucks expressing concerns that Members may feel opposed to the Union continuing to use Starbucks due to the unethical background of Nestle.

The committee discussed whether the matter needed to go out to students for greater consultation but identified that the following questions needed to be answered first before that decision could be made:

QUESTION: What affect would the deal made between Nestle and Starbucks have on the current arrangements that Starbucks had with the coco bean farmers?

QUESTION: What would be the financial implications to The SU of changing coffee provider?

QUESTION: What are the terms of the current contract between The SU and Starbucks?

ACTION: Chief Executive and President to return with answers to these questions to allow for a decision to be made on how The SU should respond to the Nestle/Starbucks deal.

9. Executive Committee issues, including financial variations

No executive committee issues were raised.

10. Any other business

The following item had been previously identified for discussion:

1) Microwave

The Chief Executive reported that Student Services were requesting that The SU remove their microwave from the graduate centre on the grounds that it was causing a fire risk.

The committee discussed noting that this had never been raised as an issue previously.

ACTION: Chief Executive to discuss the issue of the microwave with Peter Lambert at their next meeting.

The meeting ended at 9.55am.

Item number	Action	Responsibility
8	Seek answers to questions raised at this meeting to allow for a decision to be made on how The SU should respond to the Nestle/Starbucks deal.	Chief Executive and President
10	Discuss the issue of the microwave in the graduate centre with Peter Lambert at their next meeting.	Chief Executive

