

Meeting:	Leadership Committee		
Location:	1 East Meeting Room 3.20		
Date & Time:	Wednesday 20th November 2019 at 9am		
Present:			
Francesco Masala	Activities Officer (Chair)		
Ruqia Osman	Education Officer		
Tom Sawko	Sport Officer		
Eve Alcock	President (<i>Joined the meeting under item 5.1.</i>)		
Jiani Zhou	Postgraduate Officer		
In attendance:			
Gregory Noakes	Governance & Executive Support Manager (Secretary)		
Andrew McLaughlin	Chief Executive		
Mandy Wilson-Garner	Deputy Chief Executive		
Michael Dalton	Head of Commercial – Venues & Events		
Suzanne Snook	Community Co-ordinator		
Item			
1.	Apologies for absence		
	Name	Reason	Accepted
	Alisha Lobo	Other meeting	Yes
2.	Notice of any other business		
	The following item was identified for discussion under any other business:		
	1) Flo Café		
3.	Declaration of conflict of interest		
	No committee members declared a conflict of interest in any item on the agenda.		
4.	Minutes of previous Committee meeting		
	The minutes of the previous meeting were approved and signed by the Chair (<i>See R1 of the Committee reports</i>).		
4.1.	Matters arising from the previous Committee meeting		
	The Committee received a report on matters arising from the previous meeting (<i>see R2 of the Committee reports</i>).		
4.2.	Decisions made without a meeting since the last meeting		
	The Committee received a report on decisions taken without a meeting since the last meeting (<i>See R3 of the Committee reports</i>).		
5.	Project Management		
	The Committee received a client brief (<i>See R4 of the Committee reports</i>).		

5.1.	<p>The committee noted that the Board had already given approval for the Boat House project to proceed as a business case at their previous meeting in the Summer.</p> <p>The Sport Officer gave a summary outlining the particular benefits and risks associated with the project.</p> <p>QUESTION: An Officer asked how many members were in the club. ANSWER: The Sport Officer explained it wasn't the largest club but was the most subsidised club per a member.</p> <p>The Chief Executive noted that there was a risk that Minerva could expel the Rowing Club in order to make more space for their own members within the current Boat House.</p> <p>QUESTION: Deputy Chief Executive asked how diverse was the club in terms of its membership. ANSWER: The Sport Officer noted that they didn't have these statistics to hand.</p> <p>The committee discussed and agreed that a condition of funding should be to increase the club members inclusivity and to explore whether this could be used by other Student Union clubs that use the river such as canoeing.</p> <p><i>(The President joined the meeting at this point)</i></p>
5.2.	<p>The committee discussed and agreed that they needed the business case to:</p> <ul style="list-style-type: none"> • make very clear what role The SU would play in this project; • include full details of current loans with The SU including, how many, what for, how much still to be paid back and how much has been paid back; • include details of the current Rowing Club membership (Size/diversity); • explain the current relationship between The SU and Minerva; • explain whether there is an opportunity for other SU clubs that use the river to also benefit from this project; • to explain what would happen if the project is not approved. <p>The committee agreed that the business case should be submitted to:</p> <ul style="list-style-type: none"> • Board meeting in December for general feedback; • Finance & Audit committee in Spring for closer scrutiny; • Board meeting in March for final decision. <p>ACTION: Boat House business case to be submitted to the Board meeting in December.</p>
6.	<p>Participation Data for Student Leaders</p> <p>This item was deferred to the student leaders working party.</p>
7.	<p>Any other business</p> <p>The following item had been previously identified for discussion:</p> <p><i>(the Head of Commercial – Venues & Events and Community Co-ordinator joined the meeting at this point)</i></p> <p>1) Flo Café</p>

	<p>The Head of Commercial explained that the Flo Café is still making a loss and that a decision needs to be made on what should happen to it.</p> <p>They outlined the following possible options, including the benefits and possible risks:</p> <ul style="list-style-type: none"> • Make into a bookable space for SU activities/events; • Turn it into a student kitchen for use by student groups; • Turn it into an SU living room; <p>They noted that AHS had initially given them the café on the agreement that this would continue to be run as a café. Therefore they would need to be consulted if there were to be any changes made. The committee noted that the University are currently carrying out a review around the purpose of Virgil Building</p> <p>The committee discussed and agreed that feedback should be gathered from students on how they want this space to be used before a decision is made.</p> <p>ACTIONS: Options for Flo Café to be explored.</p>
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The meeting ended at 10.33am.

Item number	Action
5.2.	Boat House business case to be submitted to the Board meeting in December.
6	Participation Data for Student Leaders report to be referred to student leaders working group for feedback
7	Options for Flo Café to be explored.