

## Risk Assessment Guidance

The assessor can assign values for the hazard severity (a) and likelihood of occurrence (b) (taking into account the frequency and duration of exposure) on a scale of 1 to 5, then multiply them together to give the rating band:

Hazard Severity (a)		Likelihood of Occurrence (b)	
<b>1 – Trivial</b>	(eg discomfort, slight bruising, self-help recovery)	<b>1 – Remote</b>	(almost never)
<b>2 – Minor</b>	(eg small cut, abrasion, basic first aid need)	<b>2 – Unlikely</b>	(occurs rarely)
<b>3 – Moderate</b>	(eg strain, sprain, incapacitation > 3 days)	<b>3 – Possible</b>	(could occur, but uncommon)
<b>4 – Serious</b>	(eg fracture, hospitalisation >24 hrs, incapacitation >4 weeks)	<b>4 – Likely</b>	(recurrent but not frequent)
<b>5 – Fatal</b>	(single or multiple)	<b>5 – Very likely</b>	(occurs frequently)

	Trivial	Minor	Moderate	Serious	Fatal
Remote	1	2	3	4	5
Unlikely	2	4	6	8	10
Possible	3	6	9	12	15
Likely	4	8	12	16	20
Very likely	5	10	15	20	25

The risk rating (high, medium or low) indicates the level of response required to be taken when designing the action plan.

Rating Bands (a x b)		
LOW RISK (1 – 8)	MEDIUM RISK (9 - 12)	HIGH RISK (15 - 25)
Continue, but review periodically to ensure controls remain effective	Continue, but implement additional reasonably practicable controls where possible and monitor regularly	<b>-STOP THE ACTIVITY-</b> Identify new controls. Activity must not proceed until risks are reduced to a low or medium level

# Risk Assessment Record

<b>Risk Assessment of:</b> Badminton Sessions	<b>Assessor(s):</b> Rochit Shelkikar (Chair)	<b>Date:</b> 07/06/2022
<b>Overview of activity / location / equipment / conditions being assessed:</b>	Off court hazards at all University of Bath Badminton Club sessions	
<b>Generic or specific assessment?</b> Generic	<b>Context of assessment</b> 'desk-top' exercise To ensure the club can safely run sessions, with updates made regarding the ongoing Covid-19 pandemic.	

#	Hazard(s) identified	Persons affected	Existing controls & measures	A	B	A x B	Additional controls required
1	Walking on and off court and being hit by players currently playing	Players moving onto court	<ul style="list-style-type: none"> <li>• Making the players aware of the hazard at the start of the session, and reminding them to keep a safe distance from the court whilst walking behind it</li> </ul>	3	3	9	•
2	Waiting to go onto court and being hit by players currently playing	Players waiting off court	<ul style="list-style-type: none"> <li>• Ensure the players are aware of the hazards and reminded to stay off court at the beginning of the session</li> </ul>	3	2	6	•
3	Rallying at the back of the courts	Other players	<ul style="list-style-type: none"> <li>• This is <b>not</b> allowed. If players are seen doing this they are asked to stop. If they refuse they are asked to leave the session</li> </ul>	3	3	9	•
4	Tripping over a shuttlecock	All players	<ul style="list-style-type: none"> <li>• Making sure all shuttles not being used are picked up, and reminding players to ensure their court is clear before playing</li> </ul>	3	1	3	•

#	Hazard(s) identified	Persons affected	Existing controls & measures	A	B	A x B	Additional controls required
5	Injury walking around the sports halls (off court) [Slips, Trips, Falls, Collision, Crushing] [Potential to cause injuries such as: Strains, cuts, bruises, eye strain]	All Players	<ul style="list-style-type: none"> <li>• Ensure equipment not in use is safely &amp; securely stored.</li> <li>• Ensure through routes &amp; gangways remain clear.</li> <li>• Ensure ambient temperature remains comfortable.</li> <li>• Ensure adequate lighting levels are maintained.</li> </ul>	2	3	6	•
6	Injury while playing (on court) [Slips, Trips, Falls Collision] [Potential to cause injuries such as: Strains, Cuts and Bruises]	All Players	<ul style="list-style-type: none"> <li>• Ensure court surfaces &amp; court markings are in suitable condition.</li> <li>• Ensure the court area remains suitably maintained in a clean &amp; dry condition. <i>(Including debris such as feathers)</i></li> <li>• Ensure suitable free space is maintained between courts.</li> <li>• Ensure suitable free space is maintained to the rear of courts.</li> </ul>	2	2	4	•
7	Net Posts, Nets and Cords [Slips, Trips, Falls, Collision] [Potential to cause injuries such as: Strains, Cuts & Bruises]	All Players	<ul style="list-style-type: none"> <li>• Ensure Net Posts, Nets and Net Cords are in suitable condition.</li> <li>• Ensure Net Posts are stable and suitably mounted.</li> <li>• Ensure Net Posts are correctly positioned.</li> <li>• Ensure Net Cords are adequately tied back.</li> </ul>	2	2	4	•

#	Hazard(s) identified	Persons affected	Existing controls & measures	A	B	A x B	Additional controls required
8	Rackets and Shuttles during match play [Slips, Trips, Falls, Collision] [Potential to cause injuries such as: Strains, Cuts, Bruises, Eye injury]	All Players	<ul style="list-style-type: none"> <li>• Suitable clothing &amp; footwear should be worn.</li> <li>• Provide adequate warm up time.</li> <li>• Limit number of persons on court.</li> <li>• Eliminate horseplay.</li> </ul>	2	2	4	•
9	Fire	All players	<ul style="list-style-type: none"> <li>• Familiarisation with the fire alarm &amp; emergency procedures.</li> </ul>	1	5	5	•
10	Behaviour [Aggression/ Violence]	All players	<ul style="list-style-type: none"> <li>• Major injury</li> </ul>	1	4	4	•
<b>Assessor name: Rochit Shelkikar</b>			<b>Review date: 07/06/2022</b>				

# Risk Assessment Action Plan

Action Plan in respect of: Running University of Bath Badminton Club Sessions					Prepared by: Rochit Shelkikar (Chair)
Ref no.	Action to be taken, incl. Cost	By whom	Target date	Review date	Outcome at review date
1	Ensure all committee members and all those running sessions are aware of the above hazards, and know to make players aware of these at the beginning of all sessions	Outgoing and Incoming Chair	September 2022	October 2022	
2	Inform players at the beginning of all sessions of the potential hazards (and that they must not walk across, or rally at the back of the courts)	All committee and sessions leaders	Ensure happening October 2022, and Continuous	October 2022	
Responsible manager's signature: Rochit Shelkikar				Responsible manager's signature:	
Print name: Rochit Shelkikar			Date: 07/06/2022		Print name: _____ Date _____