

## Faculty Forums Terms of Reference

1. To provide the main formal venue for the Academic Reps to provide feedback on their experience as a Rep and in resolving matters about their course.
2. To provide Academic Reps with outcomes of the feedback provided by their Faculty Rep and what enhancements are being made because of their feedback.
3. To provide a venue for Rep consultation on the development of policies, procedures, and proposals being discussed in meetings such as FLTQC and Board of Studies.

### Membership

Ex-Officio members include:

- Faculty Rep (Chair)
- Education Officer (Co-Chair)
- Academic Reps

Routine attendees include:

- Student Voice Assistant
- Student Voice Coordinator (Academic Representation)
- Education Manager

### Frequency

Faculty Forums will normally meet at least once per semester, with one meeting held per Faculty.