

Role Descriptor

Senate Rep

& Exec Chair



As a Senate Rep you are representing the student voice in one of the University's highest-level meetings. You will gather feedback as chair of Academic Exec and contribute towards the discussions and decisions brought forward at Senate.

What is Senate?

- A meeting responsible for directing and regulating the academic work of the University.
- The highest-level committee, discussing key issues impacting students across the University.
- Chaired by the Vice Chancellor with a membership made up of Pro Vice Chancellors, Deans of Faculty, and elected academic staff members.

Duties & Responsibilities

- Leading and managing regular Executive Committee meetings.
- Collaborating with the SU Education Officer and SU staff to prepare Exec agendas and consult on subjects related to education at Bath.
- Strengthen SU events and campaigns related to academic welfare at Bath.
- Liaising with Exec members on emerging issues to add to the Exec meeting agenda.

Extra Information

Meeting Commitments & Training

Academic Executive Committee Meeting / 1 hour / 1 East Meeting Room (1.20)

- 21 October 2024
- 3 December 2024
- 4 March 2024
- 23 April 2024

Senate / 3 hours / Council Chamber

- 6 November 2024
- 29 January 2025
- 2 April 2025

Pre-Meetings / approx. 30 – 60 mins / Online or In-Person

Schedule at least one week before an Executive Committee Meeting or Senate

Skills Development Opportunities

Confidence	Organisation/Planning
Decision making	Delegation
Teamwork	People management
Time management	Chairing

The SU provides additional development training for other skills you wish to develop. Please check our [Student Leader Hub](#) for more information.

Key Contacts

SU Education Officer / SUeducation@bath.ac.uk

SU Voice Team / su-voice@bath.ac.uk
