

Role Descriptor

Doctoral Exec Chair



As a Doctoral Exec Chair you are leading representatives of doctoral students in The SU and the University. This involves identifying key issues and representing doctoral students through campaigns, meetings, and other activities.

Duties & Responsibilities

- Leading and managing regular Executive Committee meetings.
- Collaborating with the SU Postgraduate Officer and SU staff to prepare Exec agendas and consult on subjects related to the doctoral student experience.
- Strengthen SU events and campaigns related to doctoral students.
- Liaising with Exec members on emerging issues to add to the Exec meeting agenda.

Extra Information

Meeting Commitments & Training

University Doctoral Studies Committee / 4 per year / 2 hours

Doctoral Executive Committee Meeting / 1 hour / 1 East Meeting Room (1.20)

- 21 October 2024
- 4 December 2024
- 3 March 2024
- 22 April 2024

Pre-Meetings / approx. 30 – 60 mins / Online or In-Person

Schedule at least one week before an Executive Committee Meeting

Skills Development Opportunities

Confidence	Organisation/Planning
Decision making	Communication
Teamwork	People management
Time management	Problem Solving

The SU provides additional development training for other skills you wish to develop. Please check our [Student Leader Hub](#) for more information.

Key Contacts

SU Postgraduate Officer / SUpostgrad@bath.ac.uk

SU Voice Team / su-voice@bath.ac.uk
